



Community Housing

INDUSTRY ASSOCIATION

VICTORIA

2018 Training Calendar (July to Dec)

Month	Course	Date
JULY	Human Rights Training	Wed 11 July 9.30 to 12:30
	Introduction to the Residential Tenancies Act	Frid 20 July 9.30 to 4:30
	Residential Tenancies Act for Experienced Workers	Tues 24 July 9.30 to 1:00
AUG		
	Understanding of the big housing picture	Tues 7 Aug 9.30 to 12:30
	Supervision Training	Wed 8 Aug
	NDIS & Housing	Tues 21 Aug 9.30 to 12:30
	Managing Complex Cases for Housing Workers	Tues 28 August 9.30 – 4:30
SEPT		
	Media Training	TBC
	Managing vicarious trauma	Tues 4 Sept 9.30 to 4:00
	Professional Telephone Skills	Tues 18 Sept 9.30 to 1:00
	Excel Intermediate – Formulas and Functions	Wed 19 Sept 9.30 to 4:00
	Preparing for VCAT	Tues 25 Sept 9.30 to 4:30
OCT		
	Difficult conversations-how to talk to almost anyone about almost anything	Tues 2 Oct 9.30 to 1:00
	Professional Writing	Tues 9 Oct 9.30 to 1:00
	Understanding professional responsibilities of housing and tenancy workers	Wed 10 Oct 9.30 to 1:00
	Promoting Sustainable Tenancies	Tues 16 Oct 9.30 to 1:00
	Human Rights Training	Wed 17 Oct 9.30 to 12:30

	Working with clients in community housing	Wed 24 Oct 9.30 to 1:00
NOV		
	Introduction to the community housing industry	Wed 7 Nov 9.30 to 4:30
	Accounting Standard Updates	Tues 13 Nov
	Handle with care tm - Staff safety and defusing situations where individuals may be aggressive	Tues 20 Nov 9:30 to 1:00
	Mental Health First Aid (2 days accredited course)	Tues 27 + Wed 28 Nov 9.30to 4.30
DEC		
	Specialist Disability Accommodation	Tues 4 Dec 9:30 to 12:00
	Time management, worker effectiveness and worker well-being	Tues 11 Dec 9:30 to 1:00
	Bus tour to the Call Centre	Wed 5 Dec 9:30 to 4:00
	Introduction to the Residential Tenancies Act	TBC