

## POSITION DESCRIPTION

### OVERVIEW

POSITION TITLE	Big Housing Build Partnership Development Officer
ORGANISATION	Aboriginal Housing Victoria, in partnership with Community Housing Industry Association Victoria
WORK LOCATION	1/128 Exhibition Street, Melbourne
EMPLOYMENT TYPE	Full time, fixed term position for two years
POSITION REPORTS TO	Manager, Policy and Projects (CHIA Vic)
DIRECT REPORTS	Nil
IDENTIFIED POSITION	Yes
DATE PREPARED	27 <sup>th</sup> July 2021
AWARD	TBA

### ORGANISATIONAL CONTEXT

#### About

##### 1. Aboriginal Housing Victoria (AHV)

Aboriginal Housing Victoria (AHV) is an Aboriginal community organisation responsible for managing more than 1,500 rental properties for Aboriginal and/or Torres Strait Islander people living in Victoria. Our vision is to ensure that Aboriginal Victorians secure appropriate, affordable housing as a pathway to better lives and stronger communities.

In addition to being the largest Aboriginal Registered Housing Agency in Australia, AHV is the lead agency for Victoria's Aboriginal housing and homelessness policy, *Mana-na worn-tyeen maar-takoort*. As the housing policy lead in the Aboriginal community, AHV has responsibility to work in partnership with the Government to secure the resources and reforms to implement the policy, while we support sector development to empower Victoria's Aboriginal community to determine its chosen housing future.

AHV's housing services are targeted to those most in need of support. Through the provision of secure housing by an Aboriginal rental provider, AHV helps strengthen and maintain Aboriginal communities and cultural ties.

#### Values

Aboriginal cultural values underpin AHV's values. Our values provide an ethical framework within which all decisions are made and our services are delivered. Our values guide how we relate to our clients, each other and to the Aboriginal and non-Aboriginal community.

**Respect and support** for Aboriginal identity and culture and for our renters and stakeholders

**Striving for excellence** through leadership in Aboriginal housing and best practice service delivery

**Integrity, trust and honesty** in all our business activities

**Collaborative relationships** with our community, renters, government and stakeholders

**Kindness, compassion courtesy and dignity** in our relationships with our clients, our stakeholders and with each other

AHV is as a workplace taking active steps to stop men's violence against women and has a zero tolerance approach to violence in any form.

**The Big Housing Build Partnership Development Officer will be employed by AHV but based at CHIA Vic.**

## 2. Community Housing Industry Association Victoria (CHIA Vic)

The Community Housing Industry Association Victoria (CHIA Vic) is the peak body representing not-for-profit community housing organisations in this state. Our role is to advocate on behalf of our members to government and other relevant bodies, as well as providing advice, resources and training to the community housing sector. Community housing in Victoria is provided by a large and diverse range of not-for-profit organisations. These organisations own and manage over 20,000 tenancies in Victoria across the regulated and independent sectors.

### PROGRAM INFORMATION

In November 2020, the Victorian Government announced a historic \$5.3 billion in new funding for social housing over the next four years. About two thirds of the 12,000 new homes are expected to be delivered by the community housing sector, in partnership with Homes Victoria, local councils and the private development sector. The Victorian Government has committed 10% of the overall dwellings being delivered through the Big Housing Build for the Aboriginal community. Under the principles of self-determination, many of these dwellings could be owned and managed by the Aboriginal Community Controlled Organisation (ACCO) Sector, or ACCOs could explore other models which best suited their organisation and their community. There are ACCOs who are interested in becoming registered as community housing organisations to participate in the Big Housing Build and they require advice, resources, tools and strategies to gain registration status. There is also a need to support the development of partnerships between the mainstream community housing organisations and ACCOs.

### PURPOSE OF THE POSITION

The purpose of the Big Housing Build Partnership role is to engage with Victorian Aboriginal Community Controlled Organisations (ACCOS) and mainstream registered housing agencies to encourage partnership formation, and to provide support to ACCOs interested in becoming registered as a housing provider. The role will work collaboratively with ACCO's and Community Housing Organisations to develop partnership models.

### KEY RESPONSIBILITIES

- Identify requirements and opportunities for Aboriginal organisations to directly participate in the BHB Aboriginal program of works.
- Engage with ACCO's and mainstream registered housing agencies to encourage partnership formation
- Work with the community housing sector and ACCO's to uncover opportunities to create partnerships to gain access to the Big Housing Build
- Problem solve issues in partnership formation and development delivery
- Identify and support ACCOs who are interested in exploring registration as a housing agency
- Participate effectively in appropriate Aboriginal Big Housing Build reference group, AHV and CHIA Vic meetings
- Provide progress updates to the Aboriginal Housing and Homelessness Forum
- Work closely with CHIA Vic and AHV Policy and Communications teams to develop promotional and information resources

### QUALIFICATIONS AND LICENSES

- Victorian driver's licence
- A relevant tertiary qualification is preferred.

### KEY SELECTION CRITERIA

- Awareness and appreciation of Aboriginal societies and cultures and an understanding of the issues affecting Aboriginal people in contemporary Australia and the diversity of circumstances of Aboriginal people.

- Proven track record in liaising between mainstream and Aboriginal Community Controlled Organisation to improve outcomes for Aboriginal people in Victoria.
- Demonstrated experience building and maintaining positive, productive and mutually beneficial working relationships with a diverse range of stakeholders
- Demonstrated experience in supporting partnership development
- Excellent communication skills, both verbal and written.
- High level interpersonal skills, with a demonstrated capacity to work collaboratively with peers, staff and other stakeholders, and exercise influence in a range of contexts.
- Ability to work independently, including capacity to exercise effective personal judgement.
- Knowledge of the Victorian housing and homelessness landscape is highly beneficial but not a requirement.
- Knowledge of working with regulatory systems in Victoria is highly beneficial but not a requirement.

#### **EMPLOYMENT CONDITIONS**

- Terms and conditions of employment are as per the Contract of Employment.
- AHV is an equal opportunity workplace.
- A current National Police records check and Working with Children Check are required.
- Attend mandatory and other training as required.
- Referee checks on at least two independent referees will be conducted prior to an offer of employment.